

Procedure of Application for Admission

- 1) All admissions shall be based on the applications received in response to the admission notification and issue of this prospectus.
- 2) Prospectus and application form can be obtained as under:
 - **Online:** Download free of cost from the university website (www.cuhimachal.ac.in).
 - **By Hand:** On payment of ₹100/- in cash from
 - o Temporary Academic Block, Central University of Himachal Pradesh, Shahpur, District Kangra (HP) PIN-176206
 - o Camp Office, Central University of Himachal Pradesh, Near HPCA Cricket Stadium, Dharamshala, District Kangra-176 215 (H.P.)
 - **By Post:** By sending a DD of ₹150/- drawn in favour of Finance Officer, Central University of Himachal Pradesh, payable at Dharamshala, District Kangra (HP). On the following address;
 - o Temporary Academic Block, Central University of Himachal Pradesh, Shahpur, District Kangra (HP) PIN- 176 206
- 3) Application for admission to various RD Programmes can be made in one of the following manners:
 - a) **Online Application:** A candidate can apply online by clicking on the link given at the University website (www.cuhimachal.ac.in). Application fee shall be payable as per the instructions given on the Website of the University.
 - b) **Hard Copy:** In case a candidate is not able to apply online, he/she may download/obtain the application form from the University and send the duly filled-up application form along with a non-refundable Application Fee through DD payable at Dharamshala, District Kangra, HP drawn in favour of Finance Officer, Central University of Himachal Pradesh.
- 4) The application fee for admission to PG/RD programmes for different categories of applicants shall be as under:
 - a) General Category: ₹400/-
 - b) OBC Category: ₹300/-
 - c) SC/ST/PH Categories: ₹100/-
- 5) **Last Date for the receipt of Application:** duly completed application form for admission in the RD programme must reach the University on or before **November 28, 2014**
- 6) An applicant can apply only for one RD Programme on an application form.
- 7) Applicants for admission shall be required to indicate his/her specialisation in PG Programme of Study in their application forms. The admission shall be made strictly on the basis of merit in composite score, category and specialisation wise.
- 8) The merit shall be determined on the basis of composite score comprising academic background, TREAT and GD/PI scores.

Admission of The Foreign Nationals/ NRIs/PIOs - Supernumerary Seats

- i. In all the courses 15% seats may be filled as Supernumerary Seats meant for Foreign Nationals (FN), Non-Resident Indians (NRI) and Persons of Indian Origin (PIO) category. Out of the above 15% Supernumerary Seats, one-third shall be earmarked for the children of Indian workers in the Gulf.
- ii. Candidates belonging to the FN/NRI/PIO category shall not be required to appear for the single common entrance examination of the University. However, they will have to fulfil minimum eligibility conditions for admission. Additionally, they may be required to qualify internationally accepted aptitude tests like SAT/ GMAT/ GRE/TOEFL as prescribed for admission in different Programme of Study as specified in the Prospectus of the University.
- iii. Admission to these categories of students shall be granted on merit determined either by their past academic records or by internationally conducted aptitude tests for admission in higher education or a combination thereof with due regards to need for providing opportunities to the nationals belonging to different countries.
- iv. Candidates seeking admission under the above quota of Supernumerary Seats shall be required to submit their application on a prescribed form, along with the certified copies of all the necessary documents, as per the procedure specified in the Prospectus, to the office of the Foreign Students Advisor (FSA) in advance throughout the year but not later than 30th April for the current academic session.
- v. Application for admission should be submitted to the Dean of the School / Head of the Department concerned along with the attested / certified copies of all the necessary documents.
- vi. Candidates seeking admission under FN/NRI/PIO category shall be required to pay fees and other charges as applicable to their category and as specified in the ordinances relating to fee structure and as notified in the Prospectus.
- vii. Candidates admitted under the FN/PIO category shall be required to undergo a medical test (including test for HIV/AIDS) within a week from the date of admission.
- viii. Candidates admitted under the FN/PIO category shall be required to produce STUDENT VISA within one month of the date of completion of the admission but prior to the commencement of the academic session and submit a copy of the same in the Office of the Foreign Students Advisor, failing which their admission shall stand cancelled.